



## Calvary Chapel Bible College Seattle

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Phone 425.775.3422 Fax 425.775.1509

[www.calvaryfellowship.org/ccbc](http://www.calvaryfellowship.org/ccbc)

### REFERENCE FORM

#### DIRECTIONS FOR THE APPLICANT

Please fill out the information below.

- Please have the reference forms **returned to you** in a signed and sealed envelope. Upon receipt, please return all three references with your application packet.
- References must be individuals who have known you well for at least one year.
- One reference must be **your pastor** or another leader in your church.
- Individuals who are related to you by blood or marriage should not be references.

The Family Education Rights and Privacy Act of 1974 permits students the right to inspect their files. Because of the importance of preserving the confidentiality of a reference, the Act permits an applicant to waive his right of access to the reference. By signing below, the applicant willingly waives his/her right of access to see this reference, knowing that this waiver is NOT required as a condition of admission.

Applicant Signature: \_\_\_\_\_

Print Applicant Name: Last \_\_\_\_\_ First \_\_\_\_\_

#### DIRECTIONS FOR THE REFERENCE

The above-named applicant has applied for acceptance to Calvary Chapel Bible College Seattle and has named you as a reference. Your reference contributes to the decision made by our staff regarding this applicant. Therefore, please be **thorough and timely** in your response. Please **return this form directly to the applicant** in a sealed envelope.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone \_\_\_\_\_

Organization or Church to which you belong: \_\_\_\_\_

1. How long have you known the applicant? \_\_\_\_\_
2. In what capacity have you known the applicant? \_\_\_\_\_
3. How long has the applicant been an active Christian? \_\_\_\_\_
4. Describe the evidences you see in the applicant's life that demonstrate his or her commitment to follow Christ. \_\_\_\_\_

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5. Please circle the appropriate number on the following questions.  
 Use the "?" if you feel your knowledge of the applicant is insufficient in that particular area.

**Responsibility - Ability to faithfully assume and carry out duties or obligations.**

?	1	2	3	4	5	6
Unknown		Not Responsible		Somewhat Responsible		Responsible

**Adaptability - Ability to adjust to changes in circumstances.**

?	1	2	3	4	5	6
Unknown		Difficult		Moderate Ability		Adapts Well

**Cooperation/Teamwork - Relates well to others in a living or work setting.**

?	1	2	3	4	5	6
Unknown		Unable to Cooperate		Reasonably Cooperative		Cooperative

**Communication - Able to express thoughts, feelings and ideas with others.**

?	1	2	3	4	5	6
Unknown		Poor Communication		Average		Communicates Well

**Spiritual Maturity - Demonstrates holiness, maturity and consistency.**

?	1	2	3	4	5	6
Unknown		Immature		Growing		Consistent Growth

**Church Involvement**

?	1	2	3	4	5	6
Unknown		Infrequent		Active		Heavily Involved

**Emotional Stability**

?	1	2	3	4	5	6
Unknown		Difficult		Average		Demonstrates Stability

**Personal Recommendation**

?	1	2	3	4	5	6
Unknown		Do Not Recommend		Recommend		Highly Recommend

Please state any concerns or recommendations that would assist us in the selection of this applicant. \_\_\_\_\_

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**Please return this reference to the applicant signed and sealed.**  
Thank you.